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# IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

510 EAST 12<sup>TH</sup>, SUITE 1A

DES MOINES, IA 50319

Fax: (515)281-4073

www.iowa.gov/ethics

## Form Public Bid

Sale of goods/services by state official or employee to state agency

### For office use only

Audited \_\_\_\_\_

Scanned \_\_\_\_\_

Effective March 19, 2010, a state official or employee who, as part of private sector employment, sells a good or service to a state agency in excess of \$2,000 after public notice and bid, is required to file this form with the Board within 20 days of the sale.

Name of official or employee making sale:

Theresa Birch

Name of executive branch agency official or employee is employed:

Iowa State University - Physics Dept.

Phone and email for official or employee:

Work: (515)294-7571 tbirch@iastate.edu Personal: (563)543-6218 theresa.birch00@gmail.com

Name of state agency to which sale of good or service occurred:

Iowa State University - Music Dept.

Date of Sale:

11-15-2017

Total dollar amount of sale:

\$2400.00

Brief description of good or service sold:

Color Guard Instruction for 2017 Season :

- Choreography & Design for pregame & haltime shows
- Coordination of Student guides in their leadership duties
- Development & execution of a detailed technique-building program
- Communication w/ future members, current members, & leadership throughout preseason, season, & post season
- Coordination & Organization of Cyclone Color Guard Academy High School Camp



Signature

11/27/2017

Date

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